



# Cabinet Work Programme

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

## **KEY DECISIONS**

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;  
  
or
2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |    |   |   |                  |
|----|---|---|------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. | Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. | Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £50,000 PER ITEM IS A KEY DECISION |                  |

### **Arrangements for making representations to the cabinet regarding decisions contained within the work programme**

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the last column of the Work Programme on any matter where a decision is to be made.

Test Valley Borough Council – Overview and Scrutiny Committee – 25 October 2017

Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
18 Oct 17 (A)	Sustainability Appraisal Scoping Report	No	Cabinet	No	Report of the Planning Portfolio Holder	Head of Planning Policy	6 June 2017
18 Oct 17 (A)	Section 106 approval of funds	No	Cabinet	No	Report of the Planning Portfolio Holder	Head of Planning and Building	22 August 2017
18 Oct 17 (A)	CIL Spending Protocol	Yes	Council	No	Report of the Planning Portfolio Holder	Head of Planning Policy	18 September 2017
18 Oct 17 (A)	Fees and Charges	No	Cabinet	No	Report of the Finance Portfolio Holder	Head of Finance	14 August 2017
18 Oct 17 (A)	Second Quarter Corporate Financial Monitoring	No	Council	No	Report of the Finance Portfolio Holder	Head of Finance	14 August 2017

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
18 Oct 17 (A)	Valley Housing Matters	No	Cabinet	Yes	Report of the Finance Portfolio Holder	Acting Head of Revenues (Local Taxation & Project Enterprise)	22 September 2017
18 Oct 17 (A)	Estates Property Matters	No	Cabinet	Yes	Report of the Finance Portfolio Holder	Acting Head of Revenues (Local Taxation & Project Enterprise)	6 October 2017
18 Oct 17 (A)	Member Champions	No	Cabinet	No	Report of the Leader	Corporate Director	29 September 2017
15 Nov 17 (R)	Asset Management Update	No	Cabinet	No	Report of the Finance Portfolio Holder	Head of Finance	14 August 2017
15 Nov 17 (R)	Medium Term Financial Strategy	No	Cabinet	No	Report of the Finance Portfolio Holder	Head of Finance	14 August 2017

Test Valley Borough Council – Overview and Scrutiny Committee – 25 October 2017

Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
15 Nov 17 (R)	Capital Programme Update	No	Council	No	Report of the Finance Portfolio Holder	Head of Finance	14 August 2017
15 Nov 17 (R)	HECA Update	No	Cabinet	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing & Environmental Health	14 August 2017
15 Nov 17 (R)	Amendments to Officer Scheme of Delegations	Yes	Council	No	Report of the Planning Portfolio Holder	Head of Estates and Economic Development	18 September 2017
15 Nov 17 (R)	Sustainability Framework	No	Cabinet	No	Report of the Environmental Portfolio Holder	Head of Planning Policy	14 August 2017
13 Dec 17 (R)	Council Tax Support Scheme 2018/19	Yes	Council	No	Report of the Finance Portfolio Holder	Acting Head of Revenues (Benefits & Customer Services)	18 September 2017

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
13 Dec 17 (R)	Housing Strategy Annual Progress Report	No	Council	No	Report of the Housing and Environmental Health Portfolio Holder	Head of Housing & Environmental Health	16 October 2017
17 Jan 18 (R)	Budget Forecast Update	No	Cabinet	No	Report of the Finance Portfolio Holder	Head of Finance	16 October 2017
14 Feb 18 (A)	Revenue Grants Review	Yes	Council	Yes	Report of the Community and Leisure Portfolio Holder	Head of Community and Leisure	18 September 2017
14 Feb 18 (A)	Revenue Budget and Council Tax Proposals	No	Cabinet	No	Report of the Finance Portfolio Holder	Head of Finance	16 October 2017
14 Feb 18 (A)	Capital Programme Update	No	Council	No	Report of the Finance Portfolio Holder	Head of Finance	16 October 2017

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Date of Decision (Location)	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be Submitted for Consideration	Head of Service	Notice of proposed decision first published
14 Feb 18 (A)	Treasury Management Strategy	No	Council	No	Report of the Finance Portfolio Holder	Head of Finance	16 October 2017

\* Members of the public will be excluded from the discussion during the consideration of these reports in the event that they contain information which is not to be made public in accordance with the relevant legal provisions.

**DELAYED/DELETED ITEMS**

Original Date Of Decision	Item	Delayed/Deleted	Reason For Delay/Deletion	Informed By	Date Informed
18 Oct 17 (A)	HECA Update	Delayed to 15 November 2017	To coincide with Sustainability Framework going to Cabinet on 15 November 2017	Head of Housing & Environmental Health	27 September 2017